

Capital works (ie improvements, expansions and extensions to the Land & Buildings used as the business premises)	
Cartage & freight	
Cleaning & rubbish removal	
Commission paid to 3 rd parties	
Asset purchases (please list the date of purchase and dollar value of each asset purchase)	
Donations	
Power and gas bills	
Fuel & oil	
Government charges, fees and levies	
Leasing costs	
Hire and rent of plant & equipment	
Home office expenses	
Insurance premiums	
Interest costs on borrowings	
Legal fees related to running the business	
Materials & supplies	
Motor vehicle expenses (see Work Related Car Expenses schedule for a rundown of what is involved)	
Postage	
Printing & stationery	
Protective clothing (overalls, steel capped boots, non slip boots, rubber boots, protective gloves, goggle and helmet)	
Rates and land taxes	
Rent paid for business premises	
Repairs & maintenance	
Royalties	
Replacements - eg tools	
Salaries and wages to employees and associated persons	
Sub contract labour	
Subscriptions to professional associations	
Sundry expenses	
Superannuation fund contributions for employees	
Telephone (home phone calls that relate to business, mobile calls and internet)	
Travel, accommodation and conference expenses (see Work Related Travel Expenses schedule)	